

School Rules

The Philosophy of Gongshang's Discipline is "Discipline with Care". Every child and adult in the school has the right to a safe and conducive environment for learning and teaching. Thus, everyone in the school has the responsibility to ensure the safety of themselves and others by behaving in a reasonable manner.

The eventual goal of Discipline is Self-Discipline, which is anchored on the school's core values of Respect, Integrity, Perseverance and Thrift as well as the core values of Responsibility, Resilience, Care and Harmony.

In order to achieve this, the school rules state the conduct expected of Gongshang pupils. When a pupil misbehaves inside school or outside school, appropriate corrective actions will be taken to help him/ her to improve. In line with the educational goal of character building, one of the corrective actions is the award of "FAIR" for Conduct grade. A pupil awarded a "FAIR" grade will NOT be eligible for any School or National Award, including Academic, CCA or Edusave Awards for that year.

School Rules

1. All pupils are responsible for their belongings, behaviour and learning.
 - 1.1 Be punctual.
 - 1.2 Take care of their belongings. Remember to bring all the necessary items to school.
 - 1.3 Submit all written assignments and projects on time.
 - 1.4 Be attentive in class.
 - 1.5 Listen to instructions carefully. Be a responsible messenger.
2. Attendance and Punctuality
 - 2.1 Attendance for all school activities is compulsory. Pupils are to be PUNCTUAL at all times. Absence from school / prescribed school activities is to be supported by a medical certificate or a letter of excuse from their parent.
 - 2.2 Pupils must be in school by 7.25am. Pupils who are not in school by 7.25am will be considered late.
 - 2.3 Pupils are to engage in Silent Reading before 7.25am.
 - 2.4 Pupils are NOT ALLOWED to leave the school unaccompanied by the parent / guardian during school hours without the permission from the Principal / Vice Principals.
 - 2.5 Pupils who are not feeling well and wish to go home must obtain approval from the class teacher. A parent / guardian must fill up the "Permission to Leave Early" form in the General Office before the pupil can leave the school.
 - 2.6 All Primary 1 and Primary 2 pupils are not allowed to leave school unaccompanied after school dismissal.
3. National Anthem and National Pledge
 - 3.1. Pupils who are Singapore Citizens are to stand at attention and join in the singing of the national anthem and the saying of the pledge during the flag-raising ceremony.
 - 3.2. Pupils who are Singapore Citizens must take the pledge with the right fist placed across the chest.
 - 3.3. Pupils who are non-Singapore Citizens must also stand at attention.
4. Personal Appearance
 - 4.1 Pupils are to be properly attired at all times.
 - a. Wear the prescribed school uniform at all times when they are in school. This includes school vacation and for all school activities. Modifications to the uniform are not allowed.
 - b. Wear PE attire only on the days when there are PE lessons. House T-shirts may only be worn on Wednesdays which is the CCA Day.
 - c. School shirts and t-shirts are to be tucked in at all times.
 - d. Wear white socks and white shoes. There should not be any coloured design or logos on the white shoes and socks. Socks should cover the ball of the ankle.
 - 4.2 Pupils' hair must be kept neat and tidy at all times, with NO tinted or dyed hair and fanciful hairstyles.

Boys:

- a. Hair length must be two fingers above the shirt-collar and neatly combed. Hair should not touch the ears.
- b. Boys are not allowed to keep facial hair or moustaches.

Girls:

- a. Girls with long hair must tie their hair neatly with plain, black or dark blue accessories.
 - b. Fringe must be above the eyebrows. Long fringes must be clipped up with simple, black or dark blue clips.
- 4.3 All pupils are not allowed to wear any form of accessories, jewellery or amulets. Girls may wear a small pair of plain ear studs.
- 4.4 Fingernails are to be kept short and neat. No varnish is allowed.



Uniform for boys



Uniform for girls



PE attire for boys / girls



Long hair is to be simply and neatly tied.

5. Personal Conduct

- 5.1 Pupils are to show good behaviour by maintaining self-discipline at all times during and outside school hours.
- 5.2 Pupils are to show respect for the school by singing the School Song with pride and maintaining the school's good name during and outside school hours.
- 5.3 Pupils are to show respect for themselves and others
 - a. Pupils are to be respectful, kind and polite when interacting with other pupils, teachers and school staff.
 - b. Pupils are to ask for permission when taking anything from others.
 - c. Pupils are to be respectful and responsible when using and interacting with others in cyberspace.
 - d. Pupils are to respect and take care of school property. They must not destroy, remove or deface school property.
- 5.4 Pupils are to behave with integrity at all times
 - a. Pupils' assignments should not be done by others which includes copying from classmates.
 - b. Pupils should be honest during tests and examinations. Pupils should not make any alterations on any test/examination scripts or any official documents.
- 5.5 Pupils are to observe Safety Rules at all times
 - a. Pupils are NOT to cause physical hurt or pose a physical threat to others. Dangerous behaviour or behaviour that may cause harm is prohibited and should be reported.
 - b. Pupils must move quietly and in an orderly manner within the school premises. Unsupervised running is not allowed.
 - c. Pupils are NOT allowed to remain in the classroom /along the corridors during recess or lunch

- breaks except when accompanied by the teacher.
- d. Pupils can only play sports and games in the basketball courts and small field.
- e. Playing and running in the foyer, corridors and fitness corner are NOT ALLOWED.
- f. Pupils are not allowed to play outdoors when the Lightning Warning System has been activated.
- g. Pupils can only play games using school equipment, unless otherwise instructed by teachers.
- h. Pupils MUST follow traffic rules and observe ROAD SAFETY at all times.

5.6 Pupils are to keep the school clean at all times

- a. Pupils are to dispose of all litter in the bins provided and keep every part of the school clean.
- b. Pupils are only allowed to consume food and sweet drinks within the canteen.
- c. Pupils are not allowed to take any food or sweet drinks beyond the canteen.
- d. Pupils are to return the used utensils, plates and cups to the respective food stalls after their meals.
- e. Pupils are to ensure that the table/chairs they have used are clean before they leave the canteen.

6. Mobile Phones and Other Unauthorised Devices

- 6.1 Pupils are NOT encouraged to bring mobile phones to school. It is the responsibility of the pupils to ensure the security of their phones.
- 6.2 Pupils are NOT ALLOWED to use mobile phones within the school compound, except at the main or side gate while waiting for their parents to fetch them. Public phones are available in the school canteen for the pupils' use.
- 6.3 Pupils are NOT ALLOWED to bring any unauthorised electronic, communication, entertainment or gaming devices capable of capturing, storing, displaying and/or transmitting visual, audio or verbal information to school. Examples include, but are not limited to, cameras, tablets, wired and wireless ear-pieces/earphones, smart wrist watches, smart glasses, and pens with image capturing capabilities.

7. General Behaviour

- 7.1 All pupils are NOT ALLOWED to have in their possession any weapon. They are also not allowed to bring any weapon-like item which is used or intended to be used to cause harm to others.
- 7.2 Pupils are NOT ALLOWED to bring any item prohibited by the school, including toys, electronic games and game cards (except with the permission of the teacher and for academic purposes).
- 7.3 Pupils are NOT to be involved in any type of gang activity such as fights, graffiti, gang recruitment etc. Any pupil found participating in such gang activities will be referred to the police.
- 7.4 Pupils are NOT allowed to possess any improper or unlawful material such as cigarettes, weapons (e.g. pen-knife or pointed scissors), drugs or pornographic materials.