



Gongshang Primary School

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INFORMATION SHEET ON SCHOOL BUS SERVICES FOR YEAR 2023

7 November 2022

Dear Parents

Introduction

Currently, the school appoints one or more school bus operators to help parents make transport arrangement for their children. Under the enhanced process, the school will extend the invitation for proposals for bus services to all interested bus operators so as to attract more competitive offers. To achieve this, the school will advertise the invitation at the Information Notice Board for School Bus Services (IBSB) website developed by MOE HQ.

Interested bus operators will be required to submit the 'Not-To-Exceed' (i.e. the maximum) fare for each distance benchmark (i.e. 2km, 4km and 6km, etc.). The bus fares will not go beyond the NTE during the service period. For students staying beyond the maximum distance range, parents may approach the bus operator directly for negotiation of bus fares.

The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December.

The school will publish the fares quoted by the appointed bus operators in the IBSB website at <https://schadmsvc.moe.gov.sg/moeibsb/> for viewing by parents. Parents can also access the IBSB website through the 'Info for School Bus Services' button in MOE Internet Homepage (at <http://www.moe.gov.sg/>).

Parents will then engage the appointed bus operators to agree on the actual bus fare, taking into account the distance, route and other factors such as the seating capacity of the bus. The contract period is normally about 2 years and with option to extend for up to 2 years. When the contract expires, the school will go through the invitation for call for proposal process again.

School Bus Operator for 2023

3. We are pleased to inform you that the school has appointed Ng Hong Kok School Bus Service for the period of 2 years from January 2023 to December 2024 to provide Daily School Bus Services. (i.e. for sending pupils from home to school and vice versa)

4. Parents who are interested in taking up the school bus services in 2023 please complete the attached request form and forward it to the bus operator or the liaison officer directly by 17 November 2022.

Name of Bus Operator /Liaison officer: Ms Angie Ng

Tel No/ Hand phone No: 62410350

Email address (if any): coach.88_angie@yahoo.com.sg

School Bus Fares

5. Parents may discuss their requirements directly with the bus operators to agree on the actual bus fares based on the 'Not to Exceed' Price.

6. The tables below show the 'Not to Exceed' Prices for both the daily school bus services and services for after school activities:

A. Daily School Bus Services (i.e. for sending pupils from home to school and vice versa)

Distance	Up to 15 seaters	
	1 way	2 way
Up to 2km	\$150	\$165
>2 – 4km	\$175	\$195
>4 – 6km	\$220	\$265
>6 – 8km	\$240	\$285

Note: Charges for small buses (15 and below seater type) are generally higher for the host of benefits of mandatory installation of seat belts, one-to-one seating, easier access to pick up points and shorter journey time.

B. Bus Services for after school activities (i.e. sending pupils home from school after enrichment programmes, supplementary classes or CCA).

- Please note that the bus operator will provide complimentary bus services for students who engaged them for 2-way bus services.
- Parents are to inform bus operator at least 3 working days prior to allow bus operator to make arrangements.
- Details (subject to change) are as below.

Day	Activity	Departure Time from School
Mon, Tue, Thu	Remedial/Supplementary classes	4.00pm
Mon	Enrichment Programme (for P1/2)	3.15pm – 3.30pm
Wed	CCAs	3.45pm - 4.00pm

7. Actual Bus Fare Prices

For 2-way trips, if there is any difference in the Distance of each leg of the trip, the School Bus Operator shall use the shorter Distance to determine the price of the bus fare.

For the avoidance of doubt, “Actual Bus Fare Prices” refers to the actual bus fares charged by the School Bus Operator to Parents under the Terms and Conditions Governing Request for Services.

8. For students staying beyond the maximum distance range, parents may approach the bus operator directly for negotiation of bus fares.

Other Information

9. We would like to highlight the following:

- a. The school bus service is provided for trips to and from the school before and after official school hours as follows:
 - i. Daily school timing: 7.30 am to 1.30 pm (except CCA/Enrichment days)
 - ii. Latest arrival time in school: 6.45 am to 7.15 am
 - iii. Latest departure time from school: 1.30 pm to 1.45 pm (except CCA/Enrichment days)
- b. It is the parent's responsibility to pay the monthly bus fare directly to the bus operator by 10th of each month.
- c. The annual bus fares will be collected over 9 months in January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December. School services will still be provided on every school day in the months of June, November and December.
- d. The Contract may be terminated by the Parent at any time by giving the School Bus Operator at least two months' notice in writing.

Feedback

10. The school will continue to seek feedback from parents periodically. Parents may also provide feedback directly to the school. The information gathered will help the school in assessing the appointed bus operators' performance and decide whether to renew their contracts or go through the proposal invitation process to appoint new operators.

11. For any feedback concerning the service standards and behaviour of the bus drivers/attendants, parents may contact the school's office at 67831191.

Thank you.

Mrs Soh-Lim Tzyy Shiuan
Principal
Gongshang Primary School