Our Ref: 20/E/155



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23 March 2020

Dear Parents/ Guardians,

## Social Responsibility in Safeguarding the Well-being of our School Community

- 1. As Term 2 commences, we are mindful of the rapidly developing COVID-19 situation and we have stepped up measures in school to keep your child/ward safe. The additional precautionary measures in our school have been shared with you, in our previous letter.
- 2. To further safe-guard our school community, we seek your assistance in the following:
  - a. If any household member(s) has returned from overseas within the past 14 days <u>and</u> develops a fever or starts to display flu-like symptoms, please ensure that he/she gets necessary medical attention as soon as possible.

While waiting for the outcome of medical diagnosis, we seek your understanding and cooperation in <u>informing us immediately through the</u> Form Teachers, and keeping your child/ward at home. Please be assured that the school will minimize disruption to your child's learning by making arrangements for Home-Based Learning.

- b. Please remind your child to exercise good personal hygiene practices, social responsibility and safe distancing measures **even when they are not in school**. Students are strongly encouraged to avoid crowded places, gatherings and situations of prolonged mixing that could increase the risk of inter-class or inter-school transmission.
- 3. We all play an important part in times of crisis. Your vigilance and assistance will help us to keep our school as a safe place for learning for all. Together, we can get through this.

Yours faithfully, Mrs Soh-Lim Tzyy Shiuan Principal (This e-letter requires no signature)