

GONGSHANG PRIMARY SCHOOL

INFORMATION SHEET ON SCHOOL BUS SERVICES FOR YEAR 2019

Dear Parents

Introduction

Currently, the school appoints one school bus operator to help parents make transport arrangement for their children. The school will invite proposals from at least 3 operators and select the operators who can deliver the services required and have submitted the most competitive prices in term of base fare. The contract period is normally 1 year with the option of extension of 1 year. When the contract expires, the school will go through the procurement process again.

Enhanced Process

2. We have enhanced the process under the MOE School Bus Service Pilot Project which will take effect from January 2019 as follows:
 - a. The school will extend the invitation for proposals for bus services to all interested bus operators so as to attract more competitive offers. To achieve this, the school will advertise the invitation at the Information Notice Board for School Bus Services (IBSB) website developed by MOE HQ.
 - b. Interested bus operators will be required to submit the 'Not-To-Exceed" (i.e. the maximum) fare for each distance benchmark (i.e. 2km, 4km and 6km). These fares will help parents negotiate with the appointed school bus operators, if there is a need to do so. The bus fares will not go beyond the NTE during the service period. For students staying beyond the maximum distance range, parents will negotiate fares with the bus operator.
 - c. The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December. Please refer to the illustration in Appendix A.
 - d. The school will publish the fares quoted by the appointed bus operator(s) in the IBSB website at <https://schadmsvc.moe.gov.sg/moeibsb/> for viewing by parents. Parents can also access the IBSB website through the 'Info for School Bus Services' button in MOE Internet Homepage (at <http://www.moe.gov.sg/>).

School Bus Operator for 2019

3. We are pleased to inform you that the school has appointed Ng Hong Kok School Bus Services for the period of 2 years from January 2019 to December 2020 to provide Daily School Bus Services (i.e. for sending pupils from home to school and vice versa).

4. Parents who are interested in taking up the school bus services in 2019 please complete the attached request form and forward it to the bus operator or the liaison officer directly by 12 November 2018:

Ms Angie Ng / Ng Hong Kok School Bus Services
Telephone: 6241 0350 Email: coach.88_angie@yahoo.com.sg

School Bus Fares

5. Parents may discuss their requirements directly with the bus operators to agree on the actual bus fares based on the 'Not to Exceed' Price.

6. The tables below show the 'Not to Exceed' Prices for both the daily school bus services and services for after school activities:

A. Daily School Bus Services (i.e. for sending pupils from home to school and vice versa)

Distance	Up to 15 seaters		>30 seaters	
	1 way	2 way	1 way	2 way
Up to 2km	\$145	\$155	\$110	\$120
>2 – 4km	\$165	\$185	\$120	\$130
>4 – 6km	\$200	\$255	NA	NA
>6 – 8km	\$220	\$265	NA	NA

Note: Charges for small buses (15 and below seater type) are generally higher for the host of benefits of mandatory installation of seat belts, one-to-one seating, easier access to pick up points and shorter journey time.

Please email the Request for School Bus Services Form to coach.88_angie@yahoo.com.sg, they will contact you shortly for confirmation of services.

B. Bus Services for after school activities (i.e. sending pupils home from school after enrichment programmes, supplementary classes or CCA).

-- the operator will be providing complimentary bus services for after school activities for all students who engaged them for 2-ways school bus services

--- details of the services:

Monday, Tuesday and Thursday	4.00pm
Wednesday	3.25pm

Important notes:

- Parents are to give a notice of 3 working days to the vendor if your child is taking the services so that the operator is able to make arrangement accordingly.

7. For students staying beyond the maximum distance range, parents may approach the bus operator directly for negotiation of bus fares.

Other Information

8. We would like to highlight the following:

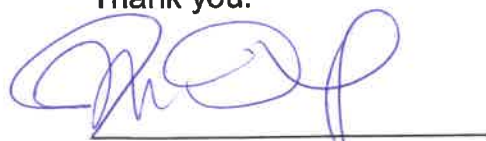
- a. The school bus service is provided for trips to and from the school before and after official school hours as follows:
 - i. Daily school timing:

Monday, Tuesday, Thursday, Friday	7.25am to 1.30pm
Wednesday	7.25am to 1.30pm (P1-P2) 7.25am to 3.15pm (P3-P6)
 - ii. Latest arrival time in school: 7.15am
 - iii. Latest departure time from school: 15 minutes from time of dismissal
- b. It is the parent's responsibility to pay the monthly bus fare directly to the bus operator by 10th of each paying month.
- c. The annual bus fares will be collected over 9 months in January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December. School services will still be provided on every school day in the months of June, November and December.
- d. Parents are advised to take note of the operator's termination clause.

Feedback

9. The school will seek feedback from parents periodically. The information gathered will help the school in assessing the appointed bus operators' performance and decide whether to renew their contracts or go through the proposal invitation process to appoint new operators.

Thank you.



Mrs Kor Siew Ling
Vice Principal (Admin)

This example compares 12-months and 9-months payment schedule based on an annual fare of \$1,080.

Month	12-months		9-months	
Jan	\$180	Pay Dec fare in advance	\$120	Payments are spread equally over 9 months
Feb	\$90		\$120	
Mar	\$90		\$120	
Apr	\$90		\$120	
May	\$180	Pay Jun fare in advance	\$120	
Jun	0		0	
Jul	\$90		\$120	
Aug	\$90		\$120	
Sept	\$90		\$120	
Oct	\$180	Pay Nov fare in advance	\$120	
Nov	0		0	
Dec	0		0	
Total	\$1,080		\$1,080	

Benefits of 9-month payment schedule:

- No advance payment is required for the month of Dec, Jun and Nov.
- Bus fare is paid over 9 equal payments.
- Pay as use basis.